

**FELTON PARISH COUNCIL  
FELTON RELIEF IN NEED CHARITY  
Reg No 225293**

This charity came into being as an amalgamation of 3 Parish Church Charities in 1974. It is for the benefit of the Ecclesiastical Parish which consists of the Civil Parishes of Felton, Thirston together with Eshott and the Swarland Ward of Newton-on-the-Moor and parish.

Application of Income

Relief in Need

Constitution

'Trustees shall supply the income of the charity, the whole or part of, in relieving either generally or individually persons resident in the area of benefit who are in condition of need, hardship or distress by making grants of money or providing or paying for items, services or facilities calculated to reduce the need, hardship or distress of such persons.'

The Trustees may pay for such items, services or facilities by way of donations or subscriptions to institutions or organisations which provide services for such persons.

Grants of money can be in the form of:

- a) Weekly allowances
- b) To relieve sudden distress, sickness or infirmity
- c) Payment of traveling expenses for entering or leaving hospital, convalescent homes or similar institutions or for relatives visiting such persons in such institutions.

The provision of items to include:

- a) Gifts for furniture and other household goods
- b) Loans for more expensive apparatus

The provision of facilities:

- a) the supply of tools or books or payment of fees for instructions etc to help earn a living
- b) A recuperative holiday for those long deprived of this

Further examples, relating to grants can be found in the aims of the Charity. There are with the C of E Vicar.

The Trustees shall hold at least two ordinary meetings in each year.

**FELTON PARISH COUNCIL  
RECREATION FIELD COMMITTEE**

Membership consists of:

- Three representatives of Felton Parish Council  
(Marion Clark, Sylvia Harrison, Stephen Walton)
- One representative of Thirston Parish Council  
(Neville Hamlin, Euan Davidson - Reserve)
- Up to six co-opted members  
Currently Ron Lightfoot, Trevor Reynolds, Rebecca Taylor
- All volunteers and User Groups are invited to the meetings.
- The quorum is three committee members one of whom should be a Felton Parish Councillor.
- The Parish Clerk is the Clerk of the Committee.

Meetings are quarterly.

The general condition of the field and play areas are discussed, fundraising projects identified and a priority list of work set.

The Parish Council is responsible for grass cutting, mole control, room hire, insurance and the Clerks salary. Thirston Parish Council bears 25.4% of these costs.

The facilities are looked after largely by the voluntary effort of a small number of Committee members and other residents. The same people undertake fund raising activities, initiate projects and make approaches to grant giving bodies for assistance.

The Committee maintains its own bank accounts but in reality has no budget, but makes requests for funding at its September meeting.

**FELTON PARISH COUNCIL  
FELTON JOINT CEMETERY COMMITTEE**

Membership consists of Members of the three Constituent Parish Councils:

- Two Members from Felton  
(Tony Hood and Stephen Walton, Eileen Blagburn and Barbara Dickson- reserve)
- Two Members from Newton on the Moor and Swarland  
(Vera Vaggs (chairman) and Suzanne Stanley, Mike Shirley - Reserve)
- One Member from Thirston  
(Hazel Lindley, John Secker - Reserve)
- The Clerk to Felton Parish Council
- non voting Cemetery Clerk (Hazel Hood)

Meetings are held quarterly.

Monies which are necessary for maintenance are raised via an addition to the Parish rate, and each Council's contribution is calculated (as a proportion of the yearly deficit) by reference to the numbers on each electoral roll.

Currently	Felton	40.8%
	Newton on the Moor and Swarland	38.3%
	Thirston	20.9%

The Joint Cemetery Committee funds are held within Felton Parish Council's bank account but a separate cash book is maintained by the Clerk. A separate annual return is submitted by the Committee.

On going costs are, mowing of the Cemetery, general maintenance work and grave digging. The fees for the Cemetery are reviewed annually and currently a certain proportion of the fees are being earmarked for Consecration of additional land.

The Clerks administrative time is funded by Felton Parish Council.

**FELTON PARISH COUNCIL  
BOUNDARIES COMMITTEE**

Membership consists of:

Sylvia Harrison, Tony Hood, Marion Clark, Robin Esslemont

- a sub-committee of the full council who are able to meet at short notice to discuss and make recommendations for debate at the next meeting.

The above committee was set up because of proposals by national government to alter, amend, change, or merge various aspects of our responsibilities.

The committee has met on a number of occasions to formulate a policy and brief one another on their thoughts.

## FELTON PARISH COUNCIL FELTON VILLAGE DEVELOPMENT GROUP

Membership consists of:

Sylvia Harrison, Robin Esslemont, Richard Barnes and Tony Hood

### Introduction

A Development Strategy is a comprehensive document produced by the village community, which sets out a vision of how the community wants to develop and the action needed to achieve it. Felton Parish Council produced such a document in February 2005.

### Objective

The objective of the Development Group is to '*...facilitate the management of change as it affects the community and as identified in the Village Development Strategy (VDS), and to seek to prevent inappropriate and unwanted change to the economy, society and culture of the village of Felton...*'

Therefore, the group's role within the Parish Council is to make in-depth recommendations on all potential developments and, where appropriate, to represent the Council at meetings with other bodies concerned with such development issues.

The actions required of the Parish Council are described fully throughout the Village Development Strategy. However, as an example taken from the section on 'Housing Issues':

#### Development Strategy Point H1

Action: Ensure any new developments built in the village include the provision of low cost housing, which may include starter homes, apartments, bungalows and homes for renting. Deter developers from creating more estates of only large family homes with a wider variety of housing types being built in each development (see Village Design Statement – P14).

How: Any new development must avoid a mixture of styles within individual buildings, but seek to provide a mix of types, shapes and size. This will reflect the variations seen in the existing houses in the older parts of the village, whilst catering to local housing needs.

When: With immediate effect and ongoing.

The Development Group gained Alnwick District Council approval of the VDS in February 2005. Consequently, Alnwick District Council (ADC) intends to use the Development Strategy to 'inform' the Local Development Framework. This allows Felton Parish Council to have '*...a wide-ranging and community focussed strategy that provides a valuable resource for ADC, with the content of the VDS becoming a useful tool for the Planning Officer when considering planning applications...*'

A second, longer-term example, taken from the section on 'Employment Issues' indicates another of the VDS areas that the group may become involved with:

#### Development Strategy Point E3

Action: Work with community and interested parties to develop tourism in the parish.

How: Parish Council to facilitate.

When: as soon as possible

**FELTON PARISH COUNCIL  
FELTON IN BLOOM**

This informal Committee oversees and arranges the planting up of the various tubs in the village. Some work is actually done by the Committee, some work is also undertaken by Felton & Thirston Women's Institute, Felton Village Hall Management Committee, Alan Johnson and Irene and Jim Simpson. The Parish Councillors involved with Felton in Bloom are Marion Clark, Eleanor Hall, Barbara Dickson.

The Committee looks after the following containers:

North end of Village	Stone trough
Cemetery Gate	2 long wooden containers
Village Hall	5 half tubs
	2 tubs
	1 large tub
Beside seat on Main Street (Near old Catholic School)	2 tubs
Beside Scotty Bobs Seat	2 tubs
Next to Hairdresser	1 large tub
Beside seat near the New Bridge	2 tubs
On the Old Bridge	1 large tub
	2 tubs
War Memorial	3 wooden containers
Bottom of Church Bank	1 large tub

**FELTON PARISH COUNCIL  
BANK MANDATE**

**Lloyds TSB Accounts (Felton Parish Council)**

Membership consists of:

Sylvia Harrison, Tony Hood, Marion Clark  
Tony Hood & Stephen Walton for Cemetery Cheques

Two of three signatories required on all cheques.

Clerk is able to access account details via telephone banking.

Clerk is able to transfer funds between savings account and chequing account following authorisation from Felton Parish Council.

Clerk receives bank statements.

**Barclays Bank Account (Recreation Field Committee Account)**

Membership consists of:

Ron Lightfoot, Marion Clark, Stephen Walton

Two of three signatories required on all cheques.

Clerk receives bank statements

**FELTON PARISH COUNCIL  
AUDIT AND ACCOUNTS WORKING GROUP**

Membership consists of:

Sylvia Harrison, Tony Hood and Stephen Walton

Annual meeting held in November to prepare budget review for approval at Parish Council meeting in December.

Clerk to prepare accounts for Felton Parish Council and Felton Cemetery Joint Committee internal audit during April/May.

Internal audit undertaken by John Edwards in time for electors to view the accounts during the month of August.

Accounts to be submitted to auditors in September.

**FELTON PARISH COUNCIL  
ENVIRONMENT WORKING GROUP**

Membership consists of:

Sylvia Harrison, Richard Barnes, Eleanor Hall and Robin Esslemont

The Environment Working Group has indirect responsibility for the public open spaces within the village, including those not directly owned by the Parish Council e.g. highway verges and field boundary hedgerows, and will try to ensure that they develop to the benefit of wildlife, residents and visitors.

As well as having a day-to day interest in the management and use of these areas, the working group will also take a longer term strategic view of their development.

Examples of the group's involvement might include identifying opportunities for future tree and bulb planting, commenting on the long term management of an area for the benefits of wildlife and dealing with issues that harm the environment such as damage to existing trees, hedge and verge maintenance.

Whilst the built environment is mostly the concern of the Felton Village Development Group, expertise within the Environment Working Group should be used for a detailed response to planning applications that will have an effect, positive or negative, on the environment.

## **FELTON PARISH COUNCIL PROPERTY MANAGEMENT GROUP**

Membership consists of:

- Richard Barnes, Tony Hood, Robin Esslemont and Stephen Walton
- Open to any other Parish Councillor at any time

The objective of The Property Management Group is to ensure proper and efficient management of all land and property held under the control of Felton Parish Council.

Land and property includes the land owned by Felton Parish Council and the land leased to Felton Parish Council. This excludes the Recreation Field, which is managed by the Recreation Field Committee. It also includes the existing street furniture throughout the village owned by Felton Parish Council together with the trees planted outside the Village Hall and on the highway verge approaching the village from the North.

The Property Management Group is responsible to ensure that the allotments are properly managed and continuously let and to ensure that appropriate risk assessments are carried out at appropriate times relating to the land and property held under the control of Felton Parish Council.

The Property Management Group shall prepare and maintain a Property Terrier detailing all land and property owned and leased by Felton Parish Council.

The Property Management Group also undertake an annual village walk to inspect all land and property owned and leased by Felton Parish Council. An accurate photographic record of the inspection will be prepared.

## **FELTON PARISH COUNCIL DAVISON'S OBELISK COMMITTEE**

Membership consists of:

- Three representatives of Felton Parish Council (Stephen Walton, Tony Hood, Eileen Blagburn)
- Three representatives of Swarland and Newton on the Moor (Vera Vaggs and Neil Mansfield)

The Committee was responsible for the restoration of Davison's Obelisk. The restoration work was undertaken in 2006/07 and now the Committee is responsible for the ongoing maintenance and upkeep of the Obelisk.